



QUEENSLAND POLICE SERVICE

PARTY SAFE REGISTRATION FORM



QP 0525
06/13
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Privacy Collection Statement

The Queensland Police Service (QPS) is collecting your information for the purpose of processing your application to register your party. The collection of this information is authorised by the *Police Service Administration Act 1990* (Qld). Otherwise the information you provide will not be used or disclosed without your consent unless such use or disclosure is authorised or required by law, including the *Police Service Administration Act 1990* (Qld) and the *Information Privacy Act 2009* (Qld). You have a right to access personal information that the QPS holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of your personal information, please contact the QPS Right to Information and Privacy by email at e-RTI@police.qld.gov.au or by telephone 07 3364 4666.

Please complete all sections about your upcoming party to ensure a safe and more enjoyable time for everyone.

Please return this form **at least TWO WEEKS before** your party date to your **nearest police station** by post, fax, e-mail or in person or **register online at www.police.qld.gov.au/party**.

Please note: By registering your party, subject to operational convenience and requirements, the **Queensland Police Service (QPS) will endeavour to maintain a generalised presence in the surrounding area of your party, however, cannot guarantee that a police presence will always be possible.** A police response should be available in-line with its obligations to the community upon receiving a request for assistance. QPS does not guarantee that reliance on the information provided will prevent any loss, injury, damage or other adverse incident from occurring during or in connection with a registered party.

Further information about Party Safe is available on the QPS website at www.police.qld.gov.au/party.

Party details

Party date: dd / mm / yyyy **Party start time:** am/pm **Approximate finish time:** am/pm

Address of party: _____

Suburb/Town: _____ State: _____ Postcode: _____

Occasion (18th, 21st, graduation etc.): _____

Host details

Family name: _____ Given name(s): _____

Address (if different to above): _____

Suburb/Town: _____ State: _____ Postcode: _____

Telephone no.: _____ Mobile no.: _____

Will the host be in attendance for the duration of the party? Yes No

Host contact number during the party (if different to above): _____

Name of second contact person who will be in attendance for the duration of the party

Family name: _____ Given name(s): _____

Contact number during the party: _____

Other details

Has your party been advertised on social media? Yes No If Yes, advise where/how has your party been advertised?
(e.g. Facebook, Twitter, Google+ (friends, public, invite only)) _____

Are you expecting any issues with gate crashers or uninvited guests? Yes No

Approx. no. of guests: _____ Average age of guests: _____ No. of responsible adults supervising: _____

What type of entertainment will be provided? _____

Is there likely to be alcohol at the party? Yes No **BYO (bring your own) alcohol?** Yes No

Is licensed security being employed for the party? Yes No **Have the neighbours been notified?** Yes No

Do you want Party Safe identification wrist bands? Yes No If Yes, how many do you need? _____

Name of person registering the party: _____

Contact phone number(s): _____

Additional party information: _____

Have you consulted the Party Safe brochure and checklist to ensure all aspects of hosting a safe party have been considered? Yes No

Where did you hear about Party Safe? _____

QPS USE ONLY

Date received:	Officer's name:	
Any CAD jobs related to party?	Rank:	Reg. no.:
	Station:	